

Central Surrey Health Limited (“the Company”)
Meeting of the Board of Directors – to be held in public

Date:	Tuesday, 7 th May 2024
Venue:	Duke’s Court, Woking, GU21 5BH [MS Teams for observers]
Time:	09:30-12:45

AGENDA

Time	Item	Agenda Item	Lead	Outcome	Paper / Verbal
09:30	1.	Patient / Staff Story – Aphasia and access to therapy	EC, SJP	Note	Verbal
10:00	2.	Chair’s welcome, opening remarks, and apologies for absence Apologies – Camilla Bellamy	AF		
10:05	3.	Declarations of interest	AF	Note	
10:10	4.	Minutes of the last meeting – held on 5 March 2024	AF	Approve	Att A
	a.	Matters arising from previous meetings / action tracker	AF		Att B
10:15	5.	Chief Executive’s report	SF	Note	Att C
10:25	6.	Committee Chair’s reports		Assurance	
	a.	Audit & Risk Committee – six-monthly Chair’s report (ARC)	JM		Verbal
	b.	Quality & Safety Committee – six-monthly Chair’s report (QSC)	FD		Att D
10:40	7.	The Voice	SG, PMW	Assurance	
	a.	Voice-to-Board meeting			Verbal
	b.	Changes to Voice Constitution	AG	Ratify	Att E
10:50		BREAK (20mins)			
	8.	Operational reports and strategic implications		Assurance	
11:10	a.	Integrated Report – Quality, Nursing, Medical	SJP, MW	Approve	Att F



Time	Item	Agenda Item	Lead	Outcome	Paper / Verbal
		i. Delegation of approval of the 2023-24 CSH Quality Account to the Quality & Safety Committee			
11:25	b.	Children & Family Health Surrey (CFHS)	HC, SP	Assurance	
11:35	c.	NorthWest Surrey Alliance (NWSA)	CA, EC	Assurance	
11:45	d.	Digital & Strategic Delivery Plan	KW	Assurance	Att G
11:55	e.	HR & People i. Staff Survey results and action plans	SF	Assurance	Att H
12:05	9.	NHS England Provider Licence – annual declarations	AG	Approve	Att I
12:10	10.	CSH Board governance – annual self-assessment	AG	Approve	Att J
12:15	11.	Any other business	AF	Note	
12:20	12.	Questions from the floor in relation to today’s agenda	AF	Note	
12:40	13.	Date, time and location of next meetings - Tuesday, 2 nd July 2024 (venue to be confirmed) - Tuesday, 10 th September 2024 - Tuesday, 5 th November 2024	AF	Note	
12:45		CLOSE			

Directors	
Andy Field – CSH Chair	AF
Fran Davies – Non-Executive Director	FD
Steve Flanagan – Chief Executive Officer	SF
Rasheed Meeran – Non-Executive Director	RM
John Machin – Non-Executive Director	JM

In attendance	
Christine Armitage – Transformation Director	CA
Camilla Bellamy – Director of People	CB
Eileen Clark – Director of Adults Services	EC
Helen Cook – Director of Children & Family Services	HC
Sharon Gosling – Voice Co-Chair	SG
Robert Hudson – Director of Finance	RH
Paula Matthew-Watts – Voice Co-Chair	PMW
Sandra Pycocock – Int Dir of Children & Family Services	SP
Sarajane Poole – Dir of Quality & Chief Nurse	SJP
Dr Michael Wood – Medical Director	MW
Keith Woollard – Director of Digital Services	KW
Andrea Goldsmith – Company Secretary (minutes)	AG

