

**Central Health Surrey Limited (“CSH Surrey”)**  
**Notice of the General Meeting of the Company**

|               |   |
|---------------|---|
| <b>Date:</b>  | Wednesday, 15 <sup>th</sup> December 2021 |
| <b>Time:</b>  | 12:30-14:30                               |
| <b>Venue:</b> | MS Teams                                  |

**AGENDA**

| Time  | Item       | Agenda Item   | Lead  | Outcome             | Paper / Verbal |
|-------|------------|---|-------|---------------------|----------------|
| 12:30 | <b>1.</b>  | <b>CSH Chair’s opening remarks, and apologies for absence</b>   | AF    |                     |                |
| 12:35 | <b>2.</b>  | <b>Minutes of the last General Meeting – held on 27 April 2021</b>  | AF    | Ordinary Resolution | Att A          |
| 12:40 | <b>3.</b>  | <b>Chief Executive – report</b>   | SF    | Receive             | Verbal         |
| 12:50 | <b>4.</b>  | <b>Director of Finance – report</b>   | RH    |                     | Att B          |
|       | a.         | Questions in relation to the financial report   | AF    |                     |                |
|       | b.         | To receive and approve the financial statements of the Company for the year ending 31 March 2021 together with the reports of the Board of Directors and the Auditors on these statements | AF    | Ordinary Resolution |                |
|       | c.         | To reappoint BDO LLP as auditors of the Company for the financial year ending 31 March 2022   | AF    | Ordinary Resolution |                |
|       | d.         | To authorise the Board of Directors to determine the remuneration of the auditors, BDO LLP  | AF    | Ordinary Resolution |                |
| 13:10 | <b>5.</b>  | <b>Video show reel</b>  | Comms |                     | Video          |
| 13:20 | <b>6.</b>  | <b>Director of Quality &amp; Chief Nurse – report</b>   | EC    | Receive             | Verbal         |
| 13:30 | <b>7.</b>  | <b>Director of People – report</b>  | LR    | Receive             | Verbal         |
| 13:40 | <b>8.</b>  | <b>Chair of The Voice – report</b>  | JD    | Receive             | Verbal         |
| 13:50 | <b>9.</b>  | <b>Chief Executive – focus for next year</b>  | SF    | Receive             | Verbal         |
| 14:10 | <b>10.</b> | <b>Questions from attendees in relation to today’s agenda</b>   | AF    |                     |                |
| 14:20 | <b>11.</b> | <b>Closing remarks from the CSH Chair</b>   | AF    |                     |                |
| 14:30 |            | <b>CLOSE OF MEETING</b>   |       |                     |                |



**By Order of the Board of Central Health Surrey Limited**

Company Number: 05700920

Registered Office: 4<sup>th</sup> Floor Duke's Court, Duke Street, Woking, GU21 5BH

| <b>Directors</b>                              |    |
|---|----|
| Andy Field – CSH Chairman                     | AF |
| Fran Davies – Non-Executive Director          | FD |
| Steve Flanagan – Chief Executive Officer      | SF |
| Peter Lock – Non-Executive Director           | PL |
| Kim Lowe – Non-Executive Director             | KL |
| John Machin – Non-Executive Director          | JM |
| Dr Caroline Shuldham – Non-Executive Director | CS |

| <b>In attendance</b>                               |    |
|--|----|
| Eileen Clark – Director of Quality & Chief Nurse   | EC |
| Helen Cook – Director of Children & Family Service | HC |
| Julie Downey – The Voice Chair                     | JD |
| Robert Hudson – Director of Finance                | RH |
| Laura Rivet – Director of People                   | LR |
| Sarah Tomkins – Director of Adult Services         | ST |
| Dr Michael Wood – Medical Director                 | MW |
| Keith Woollard – Director of Digital Services      | KW |
| Andrea Goldsmith – Company Secretary [minutes]     | AG |

